



The Communique of Commonwealth of Nations Accreditation Board

Resolutions adopted 27 Annual Meeting

11 and 13 October 2005 Auckland International Conference Centre

CNAB Resolution 2005-01 – (Agenda Item 2) Acceptance of Apologies and Proxies – The General Assembly received and accepted the list of apologies for non-attendance and accepted the notifications of proxies by members.

CNAB Resolution 2005-02 – (Agenda Item 3) Approval of the Agenda – The General Assembly adopted the draft agenda (ref CNAB-AM-05-001).

CNAB Resolution 2005-03 – (Agenda Item 4) Minutes of the Eighteenth Meeting - The General Assembly approved the draft Minutes as a true record of the Eighteenth Annual Meeting, held in Cape Town, South Africa, on 9 and 11 October, 2004 (ref CNAB-AM-05-008) as circulated.

CNAB Resolution 2005-04 – (Agenda Item 5.1) Report by the Chairman - The General Assembly received with appreciation the report of the Chairman as presented.

CNAB Resolution 2005-05 – (Agenda Item 5.1.1) Report of Chairman's Advisory Group on Promotions – The General Assembly received with appreciation the report of the Convener of the Chairman's Advisory Group on Promotions as presented.

CNAB Resolution 2005-06 – (Agenda Item 5.1.1) Formation of Communications and Marketing Committee – The General Assembly resolved to establish a Communications and Marketing Committee and directs the Board to circulate to all CNAB Members draft Terms of Reference for 60 day comment and subsequent approval by 30 day ballot and to seek nominations for the chairmanship.

CNAB Resolution 2005-07 – (Agenda Item 5.1.1) Joint Working Group on Communications – The General Assembly resolved to establish a Joint Working Group

with ILAC for communications and marketing of issues of common interest. It was further resolved that the respective Chairs of the CNAB and ILAC Communications and Marketing Committees, together with those from the Regional Accreditation Groups and a member representing unaffiliated bodies, should prepare draft Terms of Reference and a proposed constitution to be considered by the Executive Committee at its first meeting in 2006.

CNAB Resolution 2005-08 – (Agenda Item 5.3.1) Current Membership - The General Assembly received the report by the Secretary on the current CNAB membership as at September 2005 (ref CNAB-AM-05-002 Rev1).

CNAB Resolution 2005-09 – (Agenda Item 5.3.3) New Members - The General Assembly received the Secretary's report (ref CNAB GA19 Item 5.3) on the admission to membership since the 2004 Annual Meeting of the National Institute for Standardization (INN), Chile as an Accreditation Body Member having transferred from Association Body membership, and two new Observer Members (WFSO - World Food Safety Organisation and EASC – the Euro-Asian Council for Standardization, Metrology and Certification for a 12 month period). The General Assembly also noted the resignation since the 2004 Annual Meeting of ITIC, the Information Technology Industry Council (USA).

CNAB Resolution 2005-10 – (Agenda Item 5.3.4) Admission of OLAS and IPC - The General Assembly, noting the information provided to it, voted to an extend invitation to OLAS, the Luxembourg Office of Accreditation and Surveillance to become an Accreditation Body Member and IPC, the International Personnel Certification Association, to become an Association Body Member.

Note: OLAS (Luxembourg) and IPC (Worldwide) signed the CNAB MoU at a ceremony during the CNAB-ILAC Gala Dinner on 17 September 2005.

CNAB Resolution 2005-11 – (Agenda Item 6.1) Report from the Chairman of the Technical Committee - The General Assembly received with appreciation the report from the Chairman of the Technical Committee (ref CNAB 19 – Item 6.1) and approved the Technical Committee Program.

CNAB Resolution 2005-12 – (Agenda Item 6.1) Cross Frontier Accreditation Policy - The General Assembly, acting on the recommendation of the Technical Committee resolved that the principles of the CNAB Cross Frontier Accreditation Policy apply to all fields of accredited certification offered under CNAB membership.

CNAB Resolution 2005-13 – (Agenda Item 6.2) JWG for Guidance to ISO/IEC 17011 – The General Assembly, acting on the recommendation of the Technical Committee, the Executive Committee and the JCCC, endorsed the draft Terms of Reference of the Joint Working Group (JWG) for Guidance to ISO/IEC 17011.

CNAB Resolution 2005-14 – (Agenda Item 6.2) Accreditation of Training Course Providers – Given that a training course provider is not a conformity assessment body and so by definition assessment and approval of a training course provider is not accreditation;

and given that as ISO/IEC 17011:2004, clause 4.3.6.a, states that an accreditation body will not provide any service that affects its impartiality such as those conformity assessment services that Conformity Assessment Bodies (CABs) perform, such as the

certification of service providers based on ISO/IEC Guide 65, the General Assembly, acting on the recommendation of the Technical Committee, resolved that accreditation of training course providers is not in conformance with ISO/IEC 17011:2004.

CNAB Resolution 2005-15 – (Agenda Item 6.2) Report from the Chairman of the MLA Committee - The General Assembly received with appreciation the report from CNAB Vice Chair on behalf of the Chairman of the MLA Committee (ref CNAB 19 – Item 6.2).

CNAB Resolution 2005-16 – (Agenda Item 6.2) New CNAB MLA Signatory – The General Assembly noted that the CNAB MLA Group, on the recommendation of the MLA MC, agreed that OAA (Argentina) should be admitted to the CNAB QMS, EMS and Product MLAs. It was also noted that as a consequence of EA MLA membership, PCA (Poland, EA) had been accepted for membership in the CNAB MLAs for QMS, EMS and Product.

Note: OAA signed the CNAB QMS, EMS and Product MLA at a ceremony during the CNAB-ILAC Gala Dinner on 17 September 2005. PCA signed the MLAs in February 2005.

CNAB Resolution 2005-17 – (Agenda Item 6.2) JWG for Training of Peer Evaluators - The General Assembly, acting on the recommendation of the MLA Committee, the Executive Committee and the JCCC, endorsed the draft Terms of Reference of the Joint Working Group (JWG) for Training of Peer Evaluators, the proposed composition of the JWG, the disbanding of the existing CNAB Training Sub-Committee and the transfer of the existing membership to the JWG.

CNAB Resolution 2005-18 – (Agenda Item 6.2) JWG for Maintenance of the A-Series Documents – The General Assembly, acting on the recommendation of the MLA Committee, the Executive Committee and the JCCC, endorsed the draft Terms of Reference of the Joint Working Group (JWG) for Maintenance of the A-Series Documents and the composition of the JWG.

CNAB Resolution 2005-19 – (Agenda Item 6.2) Acceptance of CNAB MLAs and Use of CNAB MLA Mark - The General Assembly, acting on the recommendation of the MLA Committee, resolved to recommend that the CNAB Executive Committee establish a Task Group for the consideration of the open questions regarding the use of the CNAB MLA Mark for different programs and scopes and provide clear guidelines for use of the CNAB MLA Mark.

CNAB Resolution 2005-20 – (Agenda Item 6.2) A-series Cross-references - The General Assembly, acting on the recommendation of the MLA Committee, resolved that the A-series documents (A1, A2 and A3) be updated to reference ISO/IEC 17011, for implementation by 1 January 2006.

CNAB Resolution 2005-21 – (Agenda Item 6.2) CNAB P&P Issue 4 – The General Assembly, acting on the recommendation of the MLA Committee, resolved that the “CNAB Policies and Procedures for a Multilateral Recognition Arrangement on the Level of Accreditation Bodies and on the Level of Regional Groups (Issue 4, version 1)” be circulated to all CNAB Members for approval by 30 day ballot.

CNAB Resolution 2005-22 - (Agenda item 6.2) Implementation of the Cross Frontier Accreditation Policy The General Assembly, acting on the recommendation of the MLA

Committee, accepted the report of the Cross Frontier Accreditation Practices Task Group and urged that action be taken to confirm a date by which all foreign critical locations are assessed on-site with results to be reported by the MLA Committee at the 2006 General Assembly.

CNAB Resolution 2005-23 - (Agenda item 6.2) MLA Group Terms of Reference - The General Assembly, acting on the recommendation of the MLA Committee, endorsed the draft Terms of Reference of the MLA Group.

CNAB Resolution 2005-24 – (Agenda Item 6.2) Joint Management of the MLA-MRA - The General Assembly resolved

- to recommend to ILAC to hold joint meetings of the CNAB MLA MC and ILAC AMC, with support by the Secretariats of both the CNAB MLA MC and ILAC AMC, to consider evaluations with regard to regional MLA/MRA groups/non-affiliated ABs for the MLMRA on inspection body accreditation (once operational) and to develop a single recommendation for the CNAB MLA Group and the ILAC Arrangement Council for inspection body accreditation signatories;
- to recommend to ILAC to hold joint meetings of the CNAB MLA Group and ILAC Arrangement Council for decisions by the CNAB MLA Group and the ILAC Arrangement Council on signatories for the MLMRA on inspection body accreditation (once operational) and non-affiliated ABs;
- to recommend to ILAC to hold joint meetings of the CNAB MLA MC and ILAC AMC, for the organization and planning of peer evaluations (regional and non-affiliated ABs) for accreditation of other CABs where there are common activities, and to jointly consider common elements of evaluation reports from such evaluations.

CNAB Resolution 2005-25 - (Agenda item 6.3) Development Support Committee - The General Assembly received with appreciation the report from the acting Co-Chair of the Joint Development Support Committee (JDSC), noted the request of the JDSC, and recommended that the results of future surveys conducted by the Cross Frontier Accreditation Practices Task Group be presented to clearly indicate data from developed and developing countries.

CNAB Resolution 2005-26 - (Agenda item 6.3) Development Support Committee - The General Assembly, acting on the recommendation of the JDSC, requests that the MLA Committee be aware that the Cross Frontier Accreditation Policy can also be used for the purpose of training personnel from Accreditation Bodies in developing countries which are not MLA signatories.

CNAB Resolution 2005-27 - (Agenda item 7) Inspection MLMRA - The General Assembly, acting on the recommendation of the JCCC, resolved to proceed with a global Multilateral Mutual Recognition Arrangement (MLMRA) for inspection jointly with ILAC.

CNAB Resolution 2005-28 - (Agenda item 7) Inspection MLMRA - The General Assembly, acting on the recommendation of the JCCC, resolved to encourage the JWG for Inspection to reach consensus on the technical issues under debate and looks forward to a resolution of these matters at the Cancun meeting, November 2006.

CNAB Resolution 2005-29 - (Agenda item 7) Inspection MLMRA - The General Assembly, acting on the recommendation of the JCCC, resolved that the draft of the

CNAB-ILAC MLMRA Inspection text, be circulated to all CNAB Members for 60 day comment.
CNAB Resolution 2005-30 - (Agenda item 7) Inspection Body Fees - The General Assembly, acting on the recommendation of the JCCC, resolved that the fee structure for accreditation of Inspection bodies would be introduced into the budgets of CNAB and ILAC for the calendar year following the formal decision to start the process of implementing the CNAB-ILAC MLMRA for Inspection.

CNAB Resolution 2005-31 – (Agenda Item 7) CNAB Open Forum – The General Assembly received with appreciation the presentations and status reports provided by Committee Chairmen and Conveners on the CNAB Strategic Directions, Customer Satisfaction Task Group, transition for ISO/IEC 17011, Cross Frontier Accreditation Policy implementation, status of the CNAB MLA Mark registration and applications and Future Annual meetings.

CNAB Resolution 2005-32 – (Agenda Item 8) Liaison Reports to CNAB – The General Assembly received with appreciation the following liaison reports:

- ISO/TC 176 report presented on behalf of the Chairman of ISO/TC 176 (ref CNAB 19 - Item 8.1.1);
- ISO CASCO report presented on behalf of the Chairman of ISO CASCO (ref CNAB 19 - Item 8.1.2);
- IPC report presented on behalf of the Chairman of IPC (ref CNAB 19 – Item 8.2);
- QuEST Forum liaison report as received (ref CNAB 19 - Item 8.3); and
- IAQG liaison report as presented (ref CNAB 19 – Item 8.4).

CNAB Resolution 2005-33 – (Agenda Item 5.2.1) Treasurer's Report on the Financial Operations of CNAB in 2004 - The General Assembly received with appreciation the report by the Treasurer on the Financial Affairs of CNAB and the Report of the Financial Auditor on the Financial Operations of CNAB, December 31, 2004 as circulated and presented.

CNAB Resolution 2005-34 – (Agenda Item 5.2.3) Report of the Financial Oversight Committee - The General Assembly received with appreciation the report of the Financial Oversight Committee (ref CNAB 19–Item 5.2.2), as circulated and endorsed the recommendation that the 2004 financial accounts be accepted.

CNAB Resolution 2005-35 – (Agenda Item 5.2.3) Membership of the Financial Oversight Committee - The Annual Meeting resolved to appoint Mr Vagn Anderson (DANAK), Mr Shinichi Iguchi (JAB) and Gilles Beland (CEA) to be members of the Financial Oversight Committee for the complete years of 2006 and 2007.

CNAB Resolution 2005-36 – (Agenda Item 5.2.4) Treasurer's Report on the Financial Operations of CNAB in 2005 - The General Assembly received with appreciation the report by the Treasurer on the financial affairs of CNAB for the period 1 January to 31 July 2005 as circulated and presented.

CNAB Resolution 2005-37 – (Agenda Item 5.2.4) CNAB Budget for 2006 - The General Assembly, approved the CNAB Budget for 2006 as submitted and modified by the Treasurer, directed the Board to send invoices for membership fees for 2006 based upon the revised budget amount, in accordance with the Membership Fees Rules (ref CNAB PL4:2004 Issue 3), and requested the Treasurer to explore means for protecting CNAB against currency exchange risks.

CNAB Resolution 2005-38 – (Agenda Item 9) Election of Directors - The General Assembly congratulated the following Directors on their election:

Mr Guenther Beer (BDI) elected unopposed as Director representing the Industry and User Association Members, for a three year term ending at the 2008 Annual Meeting.

Mr Pierre Salle (IAAR) elected as Director representing Certification/Registration/Inspection Body Association Members, for a three year term ending at the 2008 Annual Meeting.

Notes:

1. Dr Thomas Facklam (DAR) will complete his term as Chairman at the 2006 Annual Meeting.
2. Ms Elva Nilsen (SCC) will complete her term as Vice Chair at the 2007 Annual Meeting.
3. Mr Anthony Craven (JAS-ANZ) will complete his term as Director representing Accreditation Body Members located in a high income economy, as designated by the World Bank, at the 2006 Annual Meeting.
4. Mr Girdhar Gyani (NABCB) will complete his term as Director representing Accreditation Body Members located in a low and medium income economy, as designated by the World Bank, at the 2007 Annual Meeting.

CNAB Resolution 2005-39 – (Agenda Item 12) 2005 Annual Meetings – The General Assembly expressed its appreciation for the excellent arrangements and support provided by IANZ as host of the CNAB Nineteenth Annual Meetings, from 12 to 19 September 2005, in Auckland, New Zealand.

CNAB Resolution 2005-40 – (Agenda Item 12.1) Hosting Future Annual Meetings – The General Assembly resolved that a common procedure for selecting venues and hosting of future CNAB-ILAC Annual Meetings be jointly established by CNAB and ILAC by June 2006.

CNAB Resolution 2005-41 – (Agenda Item 12.2) Invitation for the 2006 Annual Meetings - The General Assembly accepted with appreciation the invitation by ema to host the 2006 Annual Meetings in Cancun, Mexico, from 6 to 14 November, 2006, in association with the ILAC General Assembly.

CNAB Resolution 2005-42 – (Agenda Item 12.3) Invitation for the 2007 Annual Meetings - The General Assembly accepted with appreciation the invitation by JAS-ANZ and NATA to host the 2007 Annual Meetings in Australia.

End of resolutions adopted at CNAB 27. Annual Meeting.